

**AIRPORT/COMMUNITY ROUNDTABLE
REGULAR MEETING SUMMARY**

Meeting No. 229

Wednesday, November 5, 2003

1. Call to Order, Roll Call

Marland Townsend, Roundtable Chairperson, called the Regular Meeting of the Airport/Community Roundtable to order, at approximately 7:08 p.m. in the Assembly Room, at the Millbrae Community Center in Millbrae, California. Dave Carbone, Roundtable Coordinator, called the roll.

Regular Members Present

John Costas, Deputy Airport Director Chief of Staff
Mark Church, County of San Mateo Board of Supervisors Representative
Richard Newman, C/CAG Airport Land Use Committee
William Conwell, Town of Atherton
David Bauer, City of Belmont
Marland Townsend, City of Foster City
Catherine Mullooly, Town of Hillsborough
Lee Duboc, City of Menlo Park
Matt Grocott, City of San Carlos
Ray Green, City of South San Francisco

Regular Members Absent

City and County of San Francisco Board of Supervisors
City and County of San Francisco Mayor's Office Representative
City of Brisbane
City of Burlingame
City of Daly City
City of Half Moon Bay
City of Millbrae
City of Pacifica
Town of Portola Valley
City of Redwood City
City of San Bruno
City of San Mateo
Town of Woodside

Advisory Members Present

Airlines/Flight Operations – None
FAA Airports District Office, Joe Rodriguez

Roundtable Staff/Consultants

David F. Carbone, Roundtable Coordinator
Heather R. Hoshii, Assistant Roundtable Coordinator
Don Shoecraft, Roundtable Media Consultant
Walter Gillfillan, Roundtable Project Manager, Consultant

San Francisco International Airport Staff

Mike McCarron, Director, Bureau of Community Affairs
Bert Ganoung, Senior Noise Abatement Specialist
David Ong, Noise Abatement Specialist

NOTE: Upon counting the Regular Members present, at approximately 7:12 p.m., Mr. Carbone declared the roll call was two members short of a quorum (only 10 members present; at least 12 members must be present for an official meeting to be conducted).

2. Agenda Items 2 – 6

Due to the lack of a quorum, Chairperson Townsend proceeded with the Information items on the Agenda. Since a quorum was not present, he noted the Roundtable could not take action on the Action items listed on the Agenda. He also noted that due to the lack of a quorum, this was not an official Roundtable meeting.

The Roundtable heard informational reports on Agenda Item 4. The Roundtable did not take action on Item No. 3, Consent Agenda, Item No. 5, Consideration of a recommendation for the Roundtable Legislative Subcommittee and Item No. 6, Classroom inventory and funding considerations for noise mitigation for eligible modular classrooms.

There was no other business conducted at this unofficial Roundtable meeting. The next regular Roundtable meeting is scheduled for Wednesday, December 3, 2003.