

## **MEETING ANNOUNCEMENT**

**MEETING No. 233**

**Wednesday, July 7, 2004**

**Location:**

**MILLBRAE COMMUNITY CENTER  
477 LINCOLN CIRCLE, MILLBRAE, CALIFORNIA  
(See attached map for meeting location)  
7:00 p.m.**

### **A G E N D A**

1. **CALL TO ORDER/ROLL CALL** – Marland Townsend, Roundtable Chairperson; Dave Carbone, Roundtable Coordinator
2. Public comment on items not on the Agenda – Marland Townsend  
**NOTE: Speakers are limited to two minutes.** The Roundtable cannot take action on any matter raised under this item.
3. [Recognition of Don Shoecraft for his service to the Roundtable](#), re:  
Roundtable Media Program – Marland Townsend                      **INFORMATION**                      **Pp. 10**

### **CONSENT AGENDA**

*All items on the Consent Agenda are approved/accepted by one motion. A Roundtable Representative can make a request, prior to action on the Consent Agenda, to transfer a Consent Agenda item to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent Agenda in a similar manner.*

4. Consent Agenda Items – Marland Townsend
  - a. [Approval of a Roundtable Meeting Summary for May 5, 2004](#)    **ACTION**    **Pp. 11-18**
  - b. [Approval of a Roundtable Meeting Summary for June 2, 2004](#)    **ACTION**    **Pp. 19-39**
  - c. [Review of Correspondence/Information Items for July 2004](#)  
**INFORMATION**                      **Pp. 41-64**

### **REGULAR AGENDA**

5. Monthly Airport Director's Report
  - a. Comments from John Martin, Airport Director  
**INFORMATION (VERBAL)**
  - b. [Review of Noise Data for May 2004 – Airport Noise Abatement Staff](#)  
**INFORMATION**                      **Pp. 65-72**

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6. [Highlights of FAA orders for environmental review procedures](#) – (FAA Order 1050.1E and FAA Order 5050.4B) – Joseph Rodriguez, Supervisor, Environmental Planning and Compliance, FAA Airport’s District Office, Burlingame  
INFORMATION **Pp. 73-83**
7. [FAA Reauthorization Study for Aviation Noise and Emissions Reduction](#) – request for Roundtable participation in the First Combined Stakeholder Meeting – Marland Townsend  
INFORMATION/ACTION **Pp. 84-91**
8. [Consideration/Adoption of a recommendation from the Roundtable Operations and Efficiency Subcommittee](#) – Mark Church, Roundtable Vice-Chairperson
  - a. Roundtable Bylaws INFORMATION/ACTION **Pp. 92**
  - b. Roundtable Operations INFORMATION/ACTION **Pp. 93-95**
9. [Consideration/Adoption of a Roundtable Budget for Fiscal Year 2004/2005](#) – Marland Townsend  
INFORMATION/ADOPTION **Pp. 96-104**
10. Member communications/announcements – Marland Townsend  
INFORMATION (VERBAL)
11. **ADJOURN**

## Attachment

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### **Summer Recess/Next Meeting Date:**

**Note: The Roundtable will take a summer recess in August 2004. The next Roundtable Meeting is scheduled for Wednesday, September 1, 2004.**

**Have a happy summer! See you in September 2004.**

